

**Marin County Flood Control and Water Conservation District**

**FLOOD ZONE 7 ADVISORY BOARD MEETING**  
**AUGUST 4, 2009**

**STAFF REPORT**

The following is a staff report for the items listed on the Agenda for Flood Zone No. 7 Advisory Board (AB) meeting on August 4, 2009:

**Item 1. Approval of Meeting Minutes for June 17, 2008, May 5, 2009, and June 24, 2009**

Advisory Board members will review meeting minutes from the June 17, 2008, May 5, 2009, and June 24, 2009 meetings.

**Recommended Action:** Approve minutes of the June 17, 2008, May 5, 2009, and June 24, 2009 meetings.

**Item 2. Open Time for Items Not on the Agenda**

Comments will be heard for items not on the agenda.

**Item 3. Special Tax**

**a) Overview**

To fund construction of Pump Station No. 1, Santa Venetia voters passed Measure F (Flood Control Zone No. 7 Special Tax) on November 4, 2003, which levied a special tax on parcels at a fixed amount per year for a period of six years.

At its June 24, 2009 meeting, the Advisory Board recommended that staff prepare for placing a Zone 7 special tax measure on the June 2010 ballot. Preparations require identification of:

1. Projects that are to be funded by the special tax
2. The amount of money to be raised by the special tax
3. The duration of time the special tax is to be collected

There are also a set of required administrative actions that must be taken prior to an election. Carrying out these actions is an approximately 10 month process.

**b) Schedule**

Staff will provide the special tax election schedule with key milestone dates for project development, administration actions, and associated Zone 7 Advisory

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Board Meetings.

### **c) Potential Projects**

Specific projects that are to be funded by the passage of the special tax must be identified and described in enough detail to estimate the required construction costs and potential environmental impacts.

### **d) Funding Options**

The per parcel tax amount collected annually from passage of the special tax would depend on the funding need and the duration (i.e., number of years) the tax would be collected.

**Recommended Action:** no action required.

### **Item 4. Project Status Update**

Staff will provide status reports for the following ongoing projects (copies for each project are attached):

- a) Pump Station No. 2 Rehabilitation
- b) Estancia Ditch Drainage Improvements
- c) Las Gallinas Creek Levee Evaluation
- d) Pump Station No. 5 Outfall Rehabilitation

**Recommended Action:** no action required.

### **Item 5. Future Projects for Consideration**

The following items have been provided to staff as potential future projects for consideration:

- a) FEMA programs, including the Community Rating System and levee certification
- b) Stormwater Master Plan
- c) Others?

Considering previously established zone priorities (i.e., 2010 special election, Pump Station No. 2 Rehabilitation Project, Las Gallinas Creek Levee Evaluation, Estancia Ditch Drainage Improvements), as well as a recent reduction in personnel, the department does not have the resources to pursue additional projects at this time. Staff will, however, note recommendations related to additional projects made by the advisory board and will consider pursuing them as previous commitments are met and staff availability and budgets allow.

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Staff will open the floor for discussion of these projects and their recommended prioritization against other previously established zone priorities.

**Recommended Action:** no action required.

**Item 6. Schedule Next Meeting**

Select the next meeting of the Zone 7 Advisory Board to coincide with special election planning efforts.

**Recommended Action:** Schedule next meeting.