FLOOD CONTROL ZONE 3
ADVISORY BOARD MEETING
Thursday, May 22, 2008
FINAL MINUTES

Board Members Present
Robert Burton, President
Curry Ecklehoff
Sandra Fitting
Garry Lion
Shawn McGhie
Mike McKay
Paul Zimerman

District Staff Present
Tracy J. Clay
Neal Conatser
Timotheus Hampton

Board Members Absent
None

Other

The following are the minutes, created by Marin County Flood Control and Water Conservation District staff, of the meeting of the Flood Control Zone 3 Advisory Board (AB).

Item 1. Approval of Minutes: November 8, 2007

AB noted two corrections to the November, 2007 minutes. Staff agreed to make edits, as requested, and redistribute to AB members.

Action By Board: (M/S CE/SF**) -** Approve the minutes of the November 8, 2007, as amended.
Ayes: All

Item 2 Introduction of New Advisory Board Member Garry Lion

AB and staff welcomed the induction of Garry Lion to the Zone 3 Advisory Board.

Item 4 Review of Brown Act and Form 700 Requirements

Staff provided a review of the purpose and some general requirements of the Ralph M. Brown Act and Fair Political Practices Commission (FPPC) Form 700. In addition, staff discussed board of supervisor's requirements for viewing and acknowledgement of viewing the *County of Marin – Board's & Commissions Training Video*.

Item 5 Open time for items not on the agenda

a. Staff invited AB to the May 29, 2008 meeting of the North Bay Watershed Association, where a presentation on the Marin County Watershed Stewardship Plan will be given.
b. A member of the public questioned staff's knowledge of the Marin Municipal Water District's (MMWD) plan to make improvements in the upper reaches of the Arroyo Corte Madera Watershed. Staff indicated that they had reviewed MMWD's plan and concurred

with its findings. AB member Bob Burton requested that staff inform Stetson Engineers of MMWD's plans and staff agreed.

c. A member of the public noted the low water level they had observed at Crest Marin Creek and questioned whether or not a project to divert flows from the creek had recently been completed. Staff reported that no such project had been implemented and that the low levels of the creek were likely the result of a record dry spring in the region.
d. AB member Sandra Fitting announced her resignation from the AB.
e. AB member Shawn McGhie requested that staff investigate the condition of flap gates and associated culverts in the vicinity of Starling Rd. and Robin Rd. due to suspected surcharging of drainage facilities from Coyote Creek during high tides. Staff reported that they would investigate the issue and report back with any actions taken.

Item 6. Capital Improvement Projects

Staff reported, per the accompanying staff report, on planning, engineering, and design for the following projects:

A. Bothin Marsh Coyote Creek Restoration and Flood Control Project

- AB member Curry Ecklehoff discussed the recent sale of a parcel bordering Bothin Marsh and noted that public ownership of like parcels would likely detour development in the area and help with marsh conservation efforts.
- AB member Garry Lion announced that the Association of Bay Area Governments (ABAG) had nominated Bothin Marsh a priority conservation area. Staff agreed to seek more information on the topic.

E. Richardson Bay Tidal Flooding Study

- A member of the public requested that a failing culvert located near the Redwoods assisted living and housing development be replaced as soon as possible.
- AB member Garry Lion requested to meet with staff and review study prior to the city of Mill Valley's June meeting to discuss the June budget and possible street improvements along Miller Ave.
- A member of the public requested that additional tidal flooding located in the Sycamore neighborhood also be addressed.

G. Arroyo Corte Madera del Presidio Study

- AB members Bob Burton and Garry Lion requested that staff identify projects from the first phase of the study that could be implemented prior to completion of the second phase of the study. Staff responded that they would review the report from the first phase and provide a list of potential improvements. Staff also stated that they are not project managers for the study and could, therefore, not directly answer questions related to the management of the consultant, Stetson Engineers. Staff agreed to convey to the city of Mill Valley the AB's feeling that the study be considered urgent and a high priority. AB member Bob Burton requested that, if deemed necessary, a special meeting be scheduled to discuss the study.

Item 7. Advance Flood Warning Notification - ACMdP

Staff discussed the district's program to conduct stream gauge and precipitation monitoring of Arroyo Corte Madera del Presidio. AB member Garry Lion presented his plan for early flood

warning notification for the city of Mill Valley. Staff agreed to consult with Stetson Engineers and report on their recommendation for placement of additional gauges on the creek.

Item 8. Sea-level Rise Discussion

Staff provided a brief overview of the presentation titled: *Planning for Future Sea Level Rise* as prepared by Thomas Kendall of the US Army Corps of Engineers. AB expressed their desire to view the presentation to determine whether or not it would be relevant for discussion at future board meetings. Staff agreed to send the presentation following the meeting.

Item 9. Maintenance Activities Update

a) Creek Maintenance

Staff reported on the vegetative maintenance agreement between the city of Mill Valley and the district for the 2008 calendar year. The agreement specified vegetative management and debris removal on portions of creeks owned by the City of Mill Valley, the County, or the District. Previous efforts by the District had provided for creek maintenance on private sections of Reed Creek. A member of the public requested that a letter be sent to private homeowners reminding them of their responsibility to clean sections of the creek on their property.

b) Pump Station Maintenance

Staff reported on maintenance at the zone's four pump stations, indicating that ongoing issues with the newly installed control plans have led to their decision to delay zone wide implementation of the SCADA system.

c) Miscellaneous

1. The District reported on the recent dredging of an approximately 700 ft portion of a tidally influenced swale paralleling Miller Ave. near its intersection with Almonte Blvd.
2. Staff discussed the sediment removal project at Nyhan Creek in Tamalpais Valley.
3. Staff reported on their plan to make repairs to the Coyote Creek project as required to address issues identified in the Army Corp's of Engineer's 2007 Routine Inspection report.

Item 10. Zone 3 Budget FY 2008-2009

Advisory Board members reviewed and staff discussed the proposed zone budget for FY 2008-2009.

Action By Board: (M/S CE/PZ) **-** Recommend the approval of the proposed budget to the Board of Supervisors.
Ayes: All

Item 11. Schedule Next Meeting
Staff agreed to supply a list of potential dates to the AB for consideration.

Action By Board: (M/S CE/SF) **-** Delay scheduling the next meeting until after dates for the Watershed Stewardship Plan have been determined.

Ayes: All