

FLOOD CONTROL ZONE 5 ADVISORY BOARD MEETING
FEBRUARY 18, 2016

STAFF REPORT

Item 1. Election of Chairperson and Vice-Chairperson

Article VI of the Advisory Board's bylaws stipulate that officers of the Advisory Board be elected to a one-year term by a majority vote of the Advisory Board. There are two officers – chair and vice-chair.

Recommended Action: Elect chairperson and elect vice-chairperson.

Item 2. Approval of Meeting Minutes: May 28, 2015

Recommended Action: Approve minutes.

Item 3. Open Time for Items not on the Agenda

Comments will be heard for items not on the agenda (Limited to three minutes per speaker).

Item 4. Zone Engineer's Report

Sediment Basin

The sediment basin adjacent to Parkside Cafe was most recently excavated on February 5, 2015 during the rainy season in anticipation of a predicted significant storm event. By October 2015 the basin had not accumulated enough sediment at design capacity to warrant excavation prior to this winter rainy season. District staff continue to monitor sediment levels after major storms to anticipate any need for winter-time (emergency) excavation.

The current Zone budget allows for two excavation events per year. At this time, the District anticipates the necessity for one excavation event to prepare for the 2016-17 winter season.

District staff continues to monitor the required bank revegetation, installed on April 22, 2015. Although some native plants have populated the Basin and are proliferating, additional ongoing revegetation efforts are needed to comply with project permits. Therefore willow staking around the Basin is planned for late summer/early fall in coordination with the overall creek maintenance.

b. Easkoot Creek Maintenance

Within District easement locations, the Easkoot Creek channel was inspected last summer and the 2015 routine vegetation maintenance was completed in the fall. In portions of the Easkoot Creek channel where the District has no easement, an attempt was made to gain permission from the property owners to conduct inspections and vegetation maintenance. The District was able to inspect and conduct maintenance for the few properties owners who

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granted permission to the District. Other property owners responded that they would maintain the vegetation on their property.

In December 2015 the District responded to 5 fallen trees within the channel. The trees were removed at the Zone's expense.

In 2016 the District anticipates completing the routine vegetation maintenance on an as needed basis. The District will again attempt to get permission from property owners of portions of the Creek for which the District has no easement. Without permission granted to District for maintenance in areas with no easement, the individual property owners will be responsible for the vegetation maintenance.

No sediment removal is planned for any of the bridge crossings in 2016. On an annual basis the District continues to monitor the rate of infill of the previously excavated areas (October 2013) at these bridge crossings.

Item 5. FY 2016-17 Budget Review

The Zone 5 budget for FY 2016-2017 (begins July 1, 2016 and ends June 30, 2017) will be presented to the Board of Supervisors at a hearing this summer. A proposed budget summary will be presented to the AB by staff for review.

Recommended Action: Recommend Board of Supervisors approve budget.

Item 6. Discussion of Potential Revenue Measures

The advisory board requested a discussion of potential revenue measures.

Item 7. Schedule Next Meeting

The recommended date for the next Advisory Board meeting: **Thursday, February 16, 2017**

**FY 2016 - 2017 Budget Report
FCZ #5 Stinson Beach
Fund 23750**

Budget Summary			
Account Description	FY 2015-16 Budget	FY 2015-16 Projected	FY 2016-17 Budget
Fund Beginning Balance	\$152,352	\$185,540	\$185,643
Expenses			
Salaries and Benefits	\$35,000	\$35,000	\$35,000
Services and Supplies (details below)	\$23,800	\$24,800	\$23,800
Total Expenditures	\$58,800	\$59,800	\$58,800
Revenue			
Taxes	\$59,278	\$59,278	\$59,278
Revenues From Use of Money and Property	\$125	\$250	\$250
Intergovernmental Revenues	\$375	\$375	\$375
Total Revenue	\$59,778	\$59,903	\$59,903
Contingencies	\$153,330	\$185,643	\$186,746
Major "Services & Supplies" Expenditures			
Professional Services			
Contingency	\$5,000	\$5,000	\$5,000
SubTotal	\$5,000	\$5,000	\$5,000
Maintenance & Repair Services - Land & Buildings			
CCNB (Conservation Corps North Bay)	\$9,300	\$9,300	\$9,300
Miscellaneous	\$2,700	\$2,700	\$2,700
SubTotal	\$12,000	\$12,000	\$12,000
Construction			
CCNB Planting and Irrigation Installation	\$0	\$1,000	\$0
CCNB Quarterly Maintenance	\$5,000	\$5,000	\$5,000
Water (meter and water)	\$0	\$0	\$0
Irrigation Supplies	\$0	\$0	\$0
SubTotal	\$5,000	\$6,000	\$5,000
Miscellaneous Services & Supplies	\$1,800	\$1,800	\$1,800
Total	\$23,800	\$24,800	\$23,800