

**MINUTES OF THE
FLOOD CONTROL ZONE 4 ADVISORY BOARD MEETING
HELD WEDNESDAY, OCTOBER 21, 2015
AT STRAWBERRY RECREATION CENTER, FIRST FLOOR MEETING ROOM
118 E. STRAWBERRY DRIVE, MILL VALLEY**

<u>Advisory Board (AB) Members Present</u>	<u>District Staff (Staff) Present</u>
Timothy Barteau (TB)	Neal Conatser, Assistant Engineer
John Leszczynski (JL)	Hannah Lee, Associate Civil Engineer
Kathryn Oliver (KO)	
Robert "Bob" Rogers (RR)	
<u>Advisory Board (AB) Members Absent</u>	<u>Others</u>
Barbara DuBois (BD)	Craig Tackabery, Chief Assistant Director

Item 1. Approval of Meeting Minutes: March 12, 2015

Action by Board: Approve as written.

M/S: JL/KO, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 2. Open Time for Items Not on the Agenda

A member of the public said that they received a notice for the advisory board meeting on the day of the meeting and that there was not a notice in either the Marin Independent Journal or The Ark Newspaper. They requested that a notice be mailed to all residents of Zone 4 prior to the next advisory board meeting.

Staff noted that both the Marin Independent Journal and The Ark Newspaper were on the District's mailing lists. These publications may have chosen not to print the notice. The AB requested that staff make a specific request to both publications to print the notice.

Item 3. Marin Flood Preparedness Week Fair - October 24th, 10am to 2pm at 10 Avenue of the Flags, San Rafael

Staff described the purpose of the upcoming fair, the information which would be available, and the demonstrations which would be provided. Flyers advertising the fair were provided to the AB and meeting attendees, and staff encouraged that they be distributed widely.

Item 4. Zone Engineer's Report

a. El Niño and Wet Weather Preparedness

Staff provided a PowerPoint presentation on the current El Niño which was expected to last through the winter and implications it could have for weather in Marin. Staff also reported on wet weather preparedness, including facility (e.g., pump, stormdrain) and creek maintenance (e.g., vegetation, sediment), as well as storm response. Details concerning preparedness for the Cove Stormwater Pump Station were provided and included in the District's 2015-16 action plan, which was summarized in Table 1 of the staff report.

One item of the action plan was to provide a mailer to residents discussing what they could do to help keep storm drains clear. Staff noted that the mailer would be sent out within the next week and they would email a digital copy to the AB.

The AB noted the importance of inspecting the stormwater system and pump stations for debris and sediment accumulation regularly during the winter considering the large amount of sediment which had accumulated at Cove Pump Station's wet well during the last winter season. Staff noted that they will be performing routine checks both prior to and following significant storms and would remove debris and sediment as necessary.

b. Cove Stormwater Pump Station Evaluation

Staff reported that, the scope of work for the evaluation had been completed and a professional services contract with consulting engineers Schaaf and Wheeler had been approved by the Board of Supervisors for completing the scope of work. Staff noted that work was expected to be completed in spring, and that they would present the draft report outlining possible improvements at a future AB meeting.

Due to pending litigation, staff was unable to discuss or comment on matters which may be related to flooding which occurred in the vicinity of the Cove Shopping Center on December 3, 2014.

Item 5. Watershed Program Update

a. Southern Marin Watershed Guide

Staff provided an overview of the purpose of the guide and reported that a draft guide should be available in January 2016.

b. Community Meetings

A meeting date for the Bel Aire watershed was not provided, however, staff said that they anticipate that a meeting could be held in the late-winter or early-spring to introduce the community to the watershed guide. This guide will provide the community with an overview of flooding issues and flood control risk reduction efforts.

Marin County Flood Control and Water Conservation District

c. Draft Project List (Formerly Known as Project Summary Report)

Staff reported that, along with the watershed guide, a draft project list was being created to communicate the current understanding of potential projects in the watershed. The project list will be presented along with the guide at an upcoming community meeting, the date for which has not yet been set.

d. Richardson Bay Shoreline Study: Sea Level Rise Impacts Assessment and Concept-Level Alternatives Evaluation

Staff noted that the Richardson Bay Shoreline Study was currently available for comment, that the report could be viewed by visiting the www.marinwatersheds.org website, and that results will be presented at an upcoming community meeting, the date for which has not yet been set.

Item 6. Schedule Next Meetings

The AB identified the second Thursday in March as the desired tentative date for the Board's next meeting, which would focus on the AB's review of the FY 2016-17 budget, as well as progress made with the Cove Stormwater Pump Station Evaluation.

The AB adjourned the meeting.

M/S: JL/TB, **Ayes:** All, **Nay:** None, **Abstain:** None