

**FLOOD CONTROL ZONE 5 ADVISORY BOARD MEETING  
JULY 31, 2014**

**STAFF REPORT**

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**Item 1. Approval of Meeting Minutes for May 15, 2014**

**Recommended Action:** Approve minutes.

**Item 2. Open Time for Items not on the Agenda**

Comments will be heard for items not on the agenda (limited to three minutes per speaker).

**Item 3. Stinson Flood Protection and Watershed Program Update**

**a) Program Update**

A range of revenue options were presented at the May 15 Advisory Board meeting: special taxes, general taxes, stormwater fees, the transient occupancy tax, grants, and donations. Following the review of the various revenue measures, staff identified that a special tax measure (parcel tax) is a well-suited revenue collection option for a small special district such as the Marin Flood Control and Water Conservation District.

Based on input from your Advisory Board, a funding strategy was drafted that will leverage parcel tax revenues with grants and private donations to generate the funds necessary to design, permit, and construct the combination projects.

Existing Flood Control Zone No. 5 revenues will continue to be used for maintenance and staffing. If the tax doesn't pass, no new projects would be pursued and maintenance would be performed at the sustainable level recommend by your Advisory Board consistent with the Zone's estimated \$60,000/year budget.

At the May 15 Advisory Board meeting, it was recommended that staff proceed with a June community meeting to seek input on the proposed funding strategy.

**b) Community and Stakeholder Outreach**

A Community Meeting was held on June 5 to present the survey results, revenue options, and a funding strategy (see attached). The meeting was attended by approximately 15 people. About 10 were residents and other attendees included National Park Service and Regional Water Quality Control Board staff. Residents in attendance indicated their support for the funding strategy.

At the request of the National Park Service (NPS), the attached funding strategy was presented to the Superintendent and senior staff on July 9 to update them on the County's timeline and communication process and to receive their input. A letter of support from NPS is expected this summer.

**c) Parcel Tax-Next Steps**

The purpose of this meeting is to describe the next steps required to pursue a parcel tax and clarify timing of an election. A first step is to develop a fiscal engineering basis report. The fiscal engineering report is prepared to calculate the tax rate per parcel type. Once this work

## ***Marin County Flood Control and Water Conservation District***

is completed, we will return to your board with the recommended rates and the draft ballot language. Once your Board recommends the ballot language, staff will take a resolution authorizing the ballot measure language to the Board of Supervisors. There are a set of required administrative actions that must be taken prior to an election.

A list of the meetings required to proceed with an election are described below:

1. AB and Community Mtg.: review finance report, recommend ballot language and resolution of consolidation for the ballot (*Sep 2014*)
2. BOS Meeting – Publish Notice of Public Hearing (*late Oct 2014*)
3. BOS Meeting – Board conducts Hearing and considers Resolution (*Early Nov 2014*)
4. Submit Signed Resolution to Elections Office (*by Dec 5, 2014*)
5. Election (*March 3, 2015*)
6. Submit Election Results to Elections' Office

Your Board expressed an interest in holding the election during the winter months. The Elections office has informed us that the following dates are available in 2015 for elections: March 3 (Special Election), May 5 (Vote-by-Mail), June 2 (Special Election), August 25 (Vote-by-Mail) and November 3 (District Election). Given your Board's request, staff will target March 3 for a polling place election for the parcel tax. Revenue collection can begin in FY 15/16 if election results are submitted to the Assessors' Office by 8/15.

Staff plans to go to the Board of Supervisors on August 19, 2014 to request funding to support staffing and consultant costs for this effort, estimated at approximately \$109,000.

**Recommended Action:** The Advisory Board recommends that staff pursue a parcel tax election in 2015 for Flood Control Zone 5 (Stinson Beach).

### **Item 4. Next Meeting**

Staff recommends the next meeting of the Advisory Board be scheduled for a date in September 2014.

## Stinson Funding Strategy

*Note: This draft funding strategy reflects discussions to-date among stakeholders regarding a potential funding strategy to reduce riverine flood risks and to maintain Easkoot creek functions for residents and wildlife. It is intended to serve as a focus for continuing discussions leading up to the formulation of a ballot measure and expenditure plan by the Marin County Flood Control and Water Conservation District. Nothing in this draft document should be construed to signify language that may or may not appear on a ballot measure or supporting campaign materials.*

*(What does it do?)*

<b>Purpose: Reduce riverine flooding risk for residents, visitors, and businesses, maintain natural creek functions, reduce sediment entering Bolinas Lagoon, and incorporate habitat enhancements for fish and wildlife.</b>	
<b>What can flood zone funds be used for?</b>	Total cost
<ul style="list-style-type: none"> <li>• Dredge Easkoot Creek from Arenal to Calle del Arroyo</li> <li>• Bypass flood flows</li> <li>• Restore wetlands</li> <li>• Maintain channel conveyance through sediment removal at the bridges and sediment basin and continued annual vegetation maintenance.</li> </ul>	\$5.7 million

*(How do we pay for it?)*

<b>Zone 5 parcel tax = community contribution (Guaranteed if the tax passes)</b>	<b>62%</b>	\$250/706 developed parcels	\$3.53 million
<b>Private donations and grants share (Target)</b>	<b>38%</b>		\$2.17 million

At the May 15, 2014 Advisory Board meeting, your Board made the following recommendations:

1. Support the special (=parcel) tax as the revenue measure to generate the Zone 5 funding needed to pursue alternatives.
2. Support the proposed strategy to raise revenue and target donations towards implementation of alternatives.