

*Marin County Flood Control and Water Conservation District*

**FLOOD CONTROL ZONE 5 ADVISORY BOARD**

***MAY 1, 2013***

**STAFF REPORT**

Prior to the meeting a deputized staff member will administer the Loyalty Oath to the Board Member who has not been sworn in.

**Item 1. Approval of Meeting Minutes for March 6, 2013**

**Recommended Action:** Approve minutes.

**Item 2. Open Time (for Items not on the Agenda)**

Comments will be heard for items not on the agenda (limited to three minutes per speaker).

**Item 3. Update on Easkoot Creek Projects for Proposed Sediment Basin (behind Parkside Café) and Sediment Removal at Bridge Crossings**

The District is in the process of obtaining a use permit from the National Park Service (NPS) for construction of a proposed sediment basin which will serve as a sediment trap and sediment removal site located on NPS property, adjacent to the Stinson Beach parking lot just behind the Parkside Café. After completion of the project, sediment will be removed from the basin on an annual basis. Along with the sediment basin project, sediment removal will also occur at six bridge crossings at Calles Arenal, Pinos, Prado, Sierra, Onda and Arroyo. Total cost for this project is estimated at \$50k. Work performed at County road crossings will not be charged to the Zone 5 budget.

NPS staff has informed the District that the application is going through their routine review process. It is anticipated that all permits will be secured by June 2013 and work will begin after Labor Day in September 2013.

**Item 4. Stinson Flood Protection and Watershed Program Update**

The Stinson Beach Flood Protection and Habitat Restoration Alternatives Assessment study is underway. The study presents existing and future flood conditions and evaluates a suite of alternatives to improve flood protection from riverine flooding. The Technical Working Group will meet this summer to review the study and to plan for a community meeting anticipated for fall 2013. The public draft will be released later this summer for review and comment. Information will be posted to the [Stinson Beach Watershed Program webpage](#) when available.

**Item 5. Zone 5 Budget FY 2013-14**

The Zone 5 budget for FY 2013-2014 (begins July 1, 2013 and ends June 30, 2014) is attached and will be presented to the Board of Supervisors at a hearing this summer.

**Recommended Action:** Recommend that the Board of Supervisors adopt the budget.

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**Item 6 . Announce Next Meeting Date**

According to the bylaws, the next meeting of the Zone 5 Advisory Board will be August 15, 2013.

**FY 2013 - 2014 Budget Report  
FCZ #5 Stinson Beach  
Fund 23750**

<b>Budget Summary</b>				
Account Description	FY 2012-13 Budget	FY 2012-13 Projected	FY 2013-14 Budget	
<b>Fund Beginning Balance</b>	<b>\$198,064</b>	<b>\$246,173</b>	<b>\$227,310</b>	
<b>Expenses</b>				
Salaries and Benefits <sup>1</sup>	\$89,100	\$54,100	\$124,100	
Services and Supplies	\$18,400	\$20,250	\$24,800	
<b>Total Expenditures</b>	<b>\$107,500</b>	<b>\$74,350</b>	<b>\$148,900</b>	
<b>Revenue</b>				
Taxes	\$54,350	\$54,822	\$52,340	
Revenues From Use of Money and Property	\$800	\$300	\$300	
Intergovernmental Revenues	\$365	\$365	\$365	
<b>Total Revenue</b>	<b>\$55,515</b>	<b>\$55,487</b>	<b>\$53,005</b>	
<b>Contingencies</b>	<b>\$146,079</b>	<b>\$227,310</b>	<b>\$131,415</b>	

<b>Major "Services &amp; Supplies" Expenditures</b>				
<b>Professional Services</b>				
Other	\$5,000	\$7,750	\$11,000	
<b>SubTotal</b>	<b>\$5,000</b>	<b>\$7,750</b>	<b>\$11,000</b>	
<b>Maintenance &amp; Repair Services - Land &amp; Buildings</b>				
CCNB (Conservation Corps North Bay)	\$9,000	\$9,000	\$9,300	
Miscellaneous	\$2,700	\$2,700	\$2,700	
<b>SubTotal</b>	<b>\$11,700</b>	<b>\$11,700</b>	<b>\$12,000</b>	
<b>Miscellaneous Services &amp; Supplies</b>	<b>\$1,700</b>	<b>\$800</b>	<b>\$1,800</b>	

<sup>1</sup> Assumes County Road Crew will perform sediment removal at private road crossings and construction of interim sediment basin