

**MINUTES OF THE
FLOOD CONTROL ZONE 4 ADVISORY BOARD MEETING
HELD THURSDAY, MARCH 12, 2015
AT STRAWBERRY RECREATION CENTER, GYMNASIUM
118 E. STRAWBERRY DRIVE, MILL VALLEY**

<u>Advisory Board (AB) Members Present</u>	<u>District Staff (Staff) Present</u>
Timothy Barteau (TB)	Tracy J. Clay, Principal Engineer
Barbara DuBois (BD)	Neal Conatser, Assistant Engineer
John Leszczynski (JL)	Hannah Lee, Associate Civil Engineer
Kathryn Oliver (KO)	Liz Lewis, Principal Planner
Robert "Bob" Rogers (RR)	
<u>Advisory Board (AB) Members Absent</u>	<u>Others</u>
None	None

Item 1. Approval of Meeting Minutes: November 12, 2014

Action by Board: Approve as written.

M/S: BD/KO, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 2. Election of Advisory Board Officers (Chairperson and Vice-Chairperson)

Action by Board: Nomination of Bob Rogers as chairperson.

M/S: BD/JL, **Ayes:** All, **Nay:** None, **Abstain:** None

Action by Board: Nomination of Kathryn Oliver as vice-chairperson.

M/S: BD/JL, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 3. Open Time for Items Not on the Agenda

No items were heard.

Item 4. Zone Engineer's Report

a. **Storm Report – Flooding Near Cove Pump Station**

Staff provided an overview of the design and operation of the Cove Pump Station. Staff described the heavy rainfall event which occurred on December 3 and resulted in flooding at several properties near the pump station, including businesses at the Cove Shopping Center and some residences on Cecilia Way. Staff explained that, due to pending claims made

Marin County Flood Control and Water Conservation District

against the District related to the flooding, they had been advised not to speculate concerning the circumstances surrounding the event. Nonetheless, staff maintained that the pump station operated as designed during the entire course of the event.

A number of individuals from the attending public spoke concerning the flooding which had occurred, including providing observations related to the flooding and resulting damages.

Staff also noted a report of stormwater ponding near 125 Blackfield Drive which was received during the storm on December 11 and that they had shared this information with the Town of Tiburon for their consideration of any necessary improvements.

b. FEMA Community Rating System (CRS) Update

Staff provided an update on the County's progress with FEMA's acceptance of the CRS program within unincorporated Marin County. Staff anticipates that discounts to flood insurance would go into effect later this fall following FEMA's approval of the County's CRS program and upon homeowners' renewal of their individual policies.

Item 5. Annual and Preventative Maintenance Work Program

Staff described the annual and preventative maintenance work program and provided a summary of scheduled maintenance, including at the District's three pump stations, and vegetation and sediment management along East and West Creeks.

Item 6. Watershed Program Update

This item was moved and heard after Item 7, Zone 4 & Zone 4A FY 2015-16 Budget Review.

a. Southern Marin Watershed Guide

Staff provided an overview of the purpose of the guide and progress to date. The first in a series of community meetings was announced for April 29, 2015 at the Tamalpais Valley Community Center and was described as being held to discuss issues specific to the Coyote Creek sub-watershed, which is located outside of the Bel Aire (Zone 4 and 4 A) watershed. A meeting date for the Bel Aire watershed was not provided, however, staff anticipates that a meeting could be held later this year.

b. Project Summary Report

The purpose of the report was discussed and staff reported that additional details, including draft content, would be discussed at the upcoming Bel Aire community meeting, which has yet to be scheduled.

c. Richardson Bay Shoreline Study: Sea Level Rise Impacts Assessment and Concept-Level Alternatives Evaluation

The scope and status of the study was discussed and staff reported that a meeting dedicated to presenting the study results would be held this summer. Staff noted that a

Marin County Flood Control and Water Conservation District

specific date for a meeting had not yet been identified, but that notice would be provided by email and on www.marinwatersheds.org as soon as a date was set.

Item 7. Zone 4 & Zone 4A FY 2015-16 Budget Review

Staff presented the Zone 4 and Zone 4a budgets for the upcoming fiscal year beginning July 1, 2015 and ending June 30, 2016.

The AB inquired whether monies budgeted for professional services for the upcoming fiscal year could be used to assess possible improvements at the Cove Pump Station. Staff indicated that expenses itemized as miscellaneous in the budget were intended for such a use.

BD inquired about whether or not the current income for Zone 4A was sufficient in order to meet long term expenses. Staff indicated that a detailed assessment of projected income versus expenses might be necessary to consider possible future measures for increasing revenue. Staff noted that the current projected income was sufficient for meeting budgeted expenses for the upcoming fiscal year.

Action by Board: Recommend Board of Supervisors approval of the FY 2015-16 budget for Zone 4.

M/S: KO/JL, Ayes: All, Nay: None, Abstain: None

Action by Board: Recommend Board of Supervisors approval of the FY 2015-16 budget for Zone 4A.

M/S: BD/RR, Ayes: All, Nay: None, Abstain: None

Item 8. Schedule Next Meetings

Members of the AB requested that a subcommittee be formed to help provide input concerning an assessment of possible improvements to the Cove Pump Station including, but not limited to, maintenance, increased capacity, and operational redundancy. Volunteering to serve on the subcommittee were AB members RR and JL. The AB requested that a written report with a summary of current conditions and recommendations for further study be provided.

Action by Board: selection of RR and JL to serve on a subcommittee concerning an assessment of current conditions and possible improvements to the Cove Pump Station.

M/S: KO/BD, Ayes: All, Nay: None, Abstain: None

The AB identified May 14, 2015 as the desired tentative date for the Board's next meeting, which would focus on progress with assessments made concerning the Cove Pump Station.