

Marin County Flood Control and Water Conservation District

**MINUTES OF THE
FLOOD CONTROL ZONE NO. 7 ADVISORY BOARD MEETING
HELD TUESDAY, MAY 15, 2012
AT THE OSHER MARIN JEWISH COMMUNITY CENTER (KURLAND LOUNGE)
200 N. SAN PEDRO RD., SAN RAFAEL**

Board Members Present

Jacqueline Garcia
Jeffrey D. Krupnick
Timothy Ribble, Vice-Chairperson

District Staff Present

Tracy J. Clay, Principal Engineer
Neal Conatser, Assistant Engineer

Board Members Absent

Evan Marks
Michael Perani, Chairperson - arrived
at 6:39 pm during discussion of Item
4

Others

Item 1. Election of Chairperson and Vice Chairperson

Item deferred to the next meeting of the advisory board.

Item 2. Approval of Meeting Minutes: April 17, 2012

Action by Board: Approve minutes from the April 17, 2012 meeting as written.

M/S: TR/JK, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 3. Open Time for Items Not on the Agenda

No items were discussed during open time.

Item 4. Annual and Preventative Maintenance Plan

Staff presented the annual and preventative maintenance plan for the zone, including:

- a) Pump stations
- b) Intercepting drains
- c) Vegetation
 - The board asked staff to remind crews removing vegetation to properly dispose of any clippings and not leave any behind. Staff noted that they would provide a reminder in advance of this year's planned vegetation removal.
- d) Levees

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- e) Rodent (Gopher) control

Item 5. Project Status Report

Staff provided an update on active projects / initiatives occurring in the zone, including:

- a) Las Gallinas Creek Levee Evaluation
- b) Gallinas Creek Flood Protection and Watershed Program
 - Staff noted that the work plan had been updated and was available online at the watershed program website.
 - Jacqueline Garcia volunteered to serve on the Technical Work Group (TWG); Timothy Ribble as an alternate on the TWG; and Michael Perani as a member of the Policy Advisory Committee.
- c) Pump Station No. 2 Afterbay Reconstruction
- d) La Pasada Interceptor Drain Improvement
 - The board requested that staff solicit requests for bids for the construction of the project to as wide of an audience as possible. Staff noted that they have a standard solicitation procedure which reaches potential bidders across the region and that they would consider additional advertisement options if the board had anything specific to recommend.
- e) Storm Drain Near 507 Vendola

Item 6. Zone Budget for FY 2012-2013

Staff presented the Zone 7 budget for FY 2011-2012 (period beginning July 1, 2012 and ending June 30, 2013) and highlighted several anticipated expenses that were not included in either the FY 2011-2012 projected budget or the FY 2012-2013 budget, including:

- \$80K watershed program expenditure in FYE 2012
- \$250K construction expenditure for La Pasada in FYE 2013
- \$30K professional services expenditure for La Pasada in FYE 2012

Staff explained that the budget was created at a time when these expenses were unknown, and that they were, therefore not included. Staff agreed to provide a revised budget to the Advisory Board including these expenses, but noted that it would be for demonstration purposes only and would not be part of the official budget presented to the Board of Supervisors.

Action by Board: Recommend that the Board of Supervisors adopt the budget as written.
M/S: MP/TR, Ayes: All, Nay: None, Abstain: None

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Item 7. Next Meeting

The Advisory Board recommended that the next meeting date be Tuesday, August 28, 2012 and that staff confirm the date following the confirmation of member and staff availability.