

Marin County Flood Control and Water Conservation District

**DRAFT MINUTES OF THE
FLOOD CONTROL ZONE 7 ADVISORY BOARD MEETING
HELD WEDNESDAY, MAY 17, 2017
IN THE KURLAND LOUNGE AT THE OSHER MARIN JEWISH COMMUNITY CENTER
200 N. SAN PEDRO ROAD, SAN RAFAEL**

Advisory Board (AB) Members Present

Russ Greenfield (RG)
Jeffrey Krupnick (JK)
Jacqueline Garcia (JG)
Alex Kahl (AK)
Roger Kirk (RK)

District Staff (Staff) Present

Hannah Lee, Associate Civil Engineer
Laurie Williams, Senior Planner
Jon Liang, Junior Engineer

Advisory Board (AB) Members Absent

None

Item 1. Welcome New Advisory Board Members

New advisory members Alex Kahl and Roger Kirk introduced themselves.

Item 2. Refresher on Brown Act Requirements

Staff reviewed the Brown Act requirements with AB members, and suggested AB read the Brown Act packet provided with the staff report.

Item 3. Approval of Meeting Minutes: November 16, 2016

Action by Board: Approve minutes as written with no amendments.
M/S: JK/RK Ayes: FIVE, Nay: NONE

Item 4. Ad-hoc Committee on Outreach

Ad-hoc committee (JG/RG) updated the Board that the outreach planning committee meetings have been productive. A survey was created by the ad-hoc committee and staff to gather information from Santa Venetia residents on their knowledge of the flood zone. Also, a pump station open house was held in March to educate Santa Venetia residents on how stormwater pumps and levees work together to protect the neighborhood from major flooding.

Item 5. Open Time for Items Not on the Agenda

A member of the public informed AB of a potential easement encroachment issue on Mabry Way. The resident believes this creates standing water in the Birch-Mabry drainage ditch. AB acknowledged this resident's concern. JG suggested staff gather a list of potential encroachments for the AB to consider whether the Zone should spend its funds to conduct a property boundary survey for the entire stretch of the Mabry-Birch ditch or other areas. RG suggested staff send out a letter to all homeowners adjacent to the Birch-Mabry ditch as was done in the past reminding them of the importance of keeping drainages clear. AB asked to place a follow up report on this item on the next meeting's agenda.

A member of the public inquired about the status of the State Lands boundary research. RK asked if the current lack of clarity affects Zone 7 levee maintenance. Staff responded it has never prevented the District from performing maintenance.

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Item 6. Zone Engineer's Report

The Zone Engineer reported on the items summarized in the 5/17/17 staff report. More details on Item 6.d were provided:

d. **FEMA Hazard Mitigation Funding Opportunity**

This past winter there were multiple disasters declared in California so a new round of FEMA hazard mitigation funding is being advertised.

i. **Santa Venetia Timber-Reinforced Berm (TRB) Improvement Project**

Staff recommend resubmitting a notice of interest to apply before the June 15th deadline. This time the TRB Improvement Project will cover the entire length of the facility and not just the portion of most vulnerable areas (see 5/17/17 Staff Report for details). There was discussion between AB members and staff that acceptance of the grant if awarded would be contingent on securing additional revenue for the local match potentially through a parcel tax.

Action by Board: recommend the District resubmit the application with the required Match Commitment letter addressed to Cal OES indicating that if the District is awarded and the Board of Supervisors accepts the grant funding that \$1 million will be budgeted from Flood Zone 7 funds.

M/S: RK/AK Ayes: FIVE, Nay: NONE

ii. **Marin County Structure Elevation Program**

Staff reported the home elevation grant is currently under FEMA's environmental and historic review. If awarded by FEMA, the total grant amount will not cover all the applications. Approximately 10-15 out of 89 applicants would receive the funding during this round. Staff recommend to resubmitting the application so additional property owners may benefit from this grant.

Action by Board: recommend the District resubmit the application with the required Match Commitment letter addressed to Cal OES indicating that if the District is awarded and the Board of Supervisors accepts the grant funding that \$25,000* will be budgeted from Flood Zone 7 funds.

*The actual amount will be proportionate to how many property owners in Santa Venetia received a grant.

M/S: JG/RK Ayes: FIVE, Nay: NONE

Item 7. Annual and Preventive Maintenance Work Program

Staff presented the annual and preventive maintenance work program to the Board (see 5/17/17 Staff Report for details). RK questioned why Estancia Portable Pump was repeatedly damaged this winter. Staff informed AB that it is suspected the "weather proof" panel cover did not stand up to this year's unusually wet weather.

RK asked for a cost estimate to improve Santa Venetia Pump Station No. 4 (SV-4) to 100-year capacity. Staff referred him to the Estimated 5-year Budget Needs bottom box for a preliminary estimate.

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Item 8. Gallinas Watershed Program Final Report

Staff thanked the partners listed in the staff report for supporting the program over the past few years, and then informed the AB that the final report and all other program deliverables are posted on the Gallinas Watershed webpage:

http://www.marinwatersheds.org/gallinas_creek_flood_protection.html

Item 9. Outreach Plan Regarding a Potential Zone 7 Revenue Measure

Staff gave a PowerPoint presentation on the history of the flood control zone as well as details regarding the potential zone 7 parcel tax measure. Staff informed AB there will be a Town Hall meeting on June 5, 2017. A similar presentation will be given at the Town Hall meeting as well.

See <http://www.marinwatersheds.org/zone-7.html>

Item 10. Zone 7 FY 2017-18 Budget Review

Staff presented a proposed 2017-18 budget to the AB. RK questioned where the revenue was coming from when there hasn't been a special tax measure in Zone 7 since 2007, and why there was an increase in salary, benefits, and overhead. Staff explained to the AB that Zone 7 has been using its share of the ad valorem property tax and additional (unpredictable) revenue from Education Revenue Augmentation Fund (ERAF), as well as spending money from the zone's reserves built up from the special tax revenues collected until 2007. The salary, benefits, and overhead jump from last fiscal year to this fiscal year is due to hours spent on preparing the application for the Hazard Mitigation Grant Program. It was clarified that the jump is about \$20,000 in budget and actual expenditures in past years were less than budgeted.

JG requested more time to review at the budget report at the meeting. Staff offered to place a review of it on the next meeting agenda to allow time for additional AB questions.

Action by Board: Recommend Board of Supervisors Approve budget.

M/S: RK/AK Ayes: FOUR, Nay: NONE, Abstain: JG

Item 11. Schedule Next Meetings

The AB tentatively scheduled a special advisory board meeting for June 19, 2017 to decide whether to recommend to the Marin County Board of Supervisors that they place a parcel tax measure on the ballot. AB will be sent a confirmation email.

Meeting adjourned at 8:45 PM