

**Marin County Flood Control and Water Conservation District**  
**FLOOD ZONE 6 ADVISORY BOARD MEETING**  
**MAY 6, 2014**

**STAFF REPORT**

**Item 1. Approval of Meeting Minutes for May 29, 2013**

**Recommended Action:** Approve minutes.

**Item 2. Open Time for Items Not on the Agenda**

Comments will be heard for items not on the agenda (**limited to three minutes per speaker**).

**Item 3. Current Activities**

**a. Yard Waste**

Per your Board's recommendation at the last Advisory Board meeting, the District provided Ken Dickinson with informational flyers concerning leaf disposal for distribution within Zone 6. The City of San Rafael also posted a similar notice on their website:

<http://www.cityofsanrafael.org/news/2013/11/1/pick-up-leaves-prevent-flooding.html>.

**b. Maintenance Contract with San Rafael**

The District entered into an agreement with the City of San Rafael to fund a three year work program with the Conservation Corps North Bay (CCNB) at a cost not to exceed \$6,000 per year to maintain vegetation in critical creeks and ditches in the Zone. This past season is the second of the three years and the entire \$6,000 was spent by the City in addition to another \$1,825.93 spent to complete an overlooked section. In order to help prevent overspending on future maintenance, District staff has met with City staff to communicate the need to complete the scope of work within budget and to provide closer oversight and direction to the CCNB.

**c. Watershed Program**

The Gallinas Watershed Program has partnered with Flood Control Zones 6 and 7, County Service Area 6, and the Las Gallinas Valley Sanitary District to provide a system-wide analysis of flood protection options. The analysis will focus on identifying projects that reduce overall operations and maintenance costs within the Zone. San Rafael Meadows drainage system needs, including repairs on the Los Huertas Court culvert will be further evaluated.

Additionally, Watershed Program staff has met with the City of San Rafael staff to finalize the Memorandum of Agreement (MOA) between the County and the City for participation in the watershed program.

The next steps for the Watershed Program include further evaluation of existing drainage systems in Zone 6 and coordination with the City of San Rafael on an MOA.

**d. SMART Civic Center Station**

There are no known flooding/drainage issues attributed to the new Civic Center SMART station. Staff will review for drainage issues as site plans are developed. Detailed information about the status of the station construction can be viewed at the following web address:

[www.cityofsanrafael.org/commdev-stationareaplans-home/](http://www.cityofsanrafael.org/commdev-stationareaplans-home/).

***Marin County Flood Control and Water Conservation District***

**Item 4. Zone 6 Budget FY 13-14**

Staff and AB will review the Zone 6 FY 14-15 budget.

**Recommended Action:** recommend that the Board of Supervisors approve the budget.

**Item 5. Schedule Next Meeting**

Schedule the next meeting of the Zone 6 Advisory Board.

**FY 2014 - 2015 Budget Report  
 FCZ #6 San Rafael Meadows  
 Fund 23760**

**Budget Summary**

<b>Account Description</b>	<b>FY 2013-14 Budget</b>	<b>FY 2013-14 Projected</b>	<b>FY 2014-15 Budget</b>
<b>Fund Beginning Balance</b>	\$410,715	\$406,853	\$411,985
<b>Expenses</b>			
Salaries and Benefits	\$8,460	\$8,460	\$8,460
Service and Supplies	\$15,300	\$15,329	\$15,300
<b>Total Expenditures</b>	<b>\$23,760</b>	<b>\$23,789</b>	<b>\$23,760</b>
<b>Revenue</b>			
Taxes	\$28,000	\$28,345	\$28,263
Revenues From Use of Money and Property	\$450	\$410	\$400
Intergovernmental Revenues	\$170	\$166	\$166
<b>Total Revenue</b>	<b>\$28,620</b>	<b>\$28,921</b>	<b>\$28,829</b>
<b>Fund Ending Balance</b>	<b>\$415,575</b>	<b>\$411,985</b>	<b>\$417,054</b>

**Major "Services & Supplies" Expenditures**

<b>Professional Services</b>			
Miscellaneous Studies	\$5,000	\$5,000	\$5,000
<b>Total</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>
<b>Maintenance &amp; Repair Services - Land &amp; Buildings</b>			
Conservation Corps North Bay	\$2,400	\$2,400	\$2,400
Agreement with City for Vegetation Mgmt	\$6,000	\$6,000	\$6,000
Miscellaneous	\$800	\$800	\$800
<b>Total</b>	<b>\$9,200</b>	<b>\$9,200</b>	<b>\$9,200</b>
<b>Miscellaneous Services and Supplies</b>	<b>\$1,100</b>	<b>\$1,129</b>	<b>\$1,100</b>