

**DRAFT MINUTES OF THE
FLOOD CONTROL ZONE 6 ADVISORY BOARD MEETING
HELD WEDNESDAY, MARCH 3, 2015
3501 CIVIC CENTER DRIVE**

Board Members (“AB”) Present

Stuart Shepherd (“SS”)
Ken Dickinson (“KD”)
Carl Tregner (“CT”)

County Staff (“Staff”) Present

Hannah Lee, Associate Civil Engineer
Dave Nicholson, Zone Engineer
Laurie Williams, Senior Planner

Board Members Absent

None

Other

None

Item 1. Approval of Meeting Minutes: May 29, 2013

Action by Board: Approve minutes as written with no amendments.
M/S: SS/KD; Ayes: Three; Nay: None, Abstain: None

Item 2. Open Time for Items Not on the Agenda

Residents noted that grading operations associated with the track and station construction by Sonoma Marin Area Rail Transit (SMART) could have negative impacts to local drainage, erosion, and tree survival. District staff advised residents to contact SMART's public relations representative.

Item 3. Elect Zone 6 Advisory Board Chairperson and Vice-chairperson

Action by Board: Nominate a Chairperson. KD nominated SS for Chairperson.
M/S: CT/KD; Ayes: Three; Nay: None, Abstain: None

Stuart Shepherd was elected Advisory Board Chairperson

Action by Board: Nominate a Vice-Chairperson. SS nominated KD for Vice-Chairperson.

M/S: CT/SS; Ayes: Three; Nay: None, Abstain: None

Ken Dickinson was elected Vice-Chairperson

Item 4. Current Activities

a. Yard Waste

KD perceived that the yard waste informational flyers distributed last fall and the year prior were marginally effective. SS and District staff suggested continuing dissemination of the flyers due to increased effectiveness of consistent messaging.

b. Maintenance Contract with San Rafael

AB discussed continuing to contract with the City of San Rafael for annual creek vegetation maintenance. Also, discussion was made to increase the budget for this work to \$8,000 from the \$6,000 agreed to 3 years ago.

Marin County Flood Control and Water Conservation District

Action by Board: Recommend continuing the creek maintenance contract with the City of San Rafael and to increase the maximum agreement amount to \$8,000.

M/S: SS/KD; Ayes: Three; Nay: None, Abstain: None

c. SMART Civic Center Station

KD provided photos and observations about drainage at the Civic Center SMART station under construction. AB formed a subcommittee to contact SMART about potential drainage issues.

Action by Board: Form a subcommittee of KD and SS to correspond with SMART.

M/S: KD/SS; Ayes: Three; Nay: None, Abstain: None

d. Watershed Program

District Staff provided an update on the Gallinas Watershed Program including participation by the City of San Rafael, a review of watershed products, a discussion of what the final report will include, and a summary of upcoming stakeholder and community meetings. The AB was advised that the watershed webpage had more information on the subject.

Item 5. Zone 6 Budget FY 15-16

The AB reviewed the proposed 2015-16 Budget.

Action by Board: Recommend the Board of Supervisors adopt the budget.

M/S: SS/KD; Ayes: Three; Nay: None, Abstain: None

Item 6. Proposed Zone By-Laws

The AB reviewed proposed by-laws.

Action by Board: Recommend adoption of the proposed by-laws.

M/S: SS/CT; Ayes: Two; Nay: None, Abstain: One

Item 7. Schedule Next Meeting

The AB discussed scheduling the next meeting. The first Tuesday of March, 2016 was proposed per the recommended by-laws.

Action by Board: Schedule the next meeting day of the first Tuesday March 1, 2016.

M/S: SS/KD; Ayes: Three; Nay: None, Abstain: None