

**MINUTES OF THE
FLOOD CONTROL ZONE NO. 3 ADVISORY BOARD MEETING
HELD WEDNESDAY, MAY 30, 2012
AT MILL VALLEY CITY HALL
COUNCIL CHAMBERS
26 CORTE MADERA AVE, MILL VALLEY**

Board Members Present

Robert Burton, President
Curry Ecklehoff
Shawn McGhie, Vice President
Linda Rames
Paul Zimerman

District Staff Present

Tracy J. Clay, Principal Engineer
Neal Conatser, Assistant Engineer
Hugh Davis, Associate Engineer
Craig Tackabery, Assistant Director

Board Members Absent

Elise Holland
Garry Lion

Others

Item 1. Election of President and Vice-President

Action by Board: Motion to nominate and, following acceptance of nomination, elect Robert Burton as president.

M/S: CE/LR & PZ, **Ayes:** All, **Nay:** None, **Abstain:** None

Action by Board: Motion to nominate and, following acceptance of nomination, elect Shawn McGhie as vice-president.

M/S: CE/RB, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 2. Approval of Meeting Minutes: November 2, 2011

Action by Board: Approve minutes as written.

M/S: CE/LR, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 3. Open Time for Items Not on the Agenda

Members of the attending public inquired about the status of plans for creek and infrastructure improvements in the vicinity of their residence at 20 Willow St. Staff noted that the District had no immediate plans for improvements to the area, that any project alternatives would be assessed over the next two years as part of the Watershed Program, and that the City of Mill Valley is the primary contact for addressing questions related to plans for improvements within city limits.

Item 4. Annual & Preventative Maintenance Plan

Staff present this year's plan, including:

- a) Pump Stations
- b) Vegetation
- c) Sediment Removal
- d) Rodent (Gopher) Control

Robert Burton noted that the amount provided to the City of Mill Valley for creek maintenance (\$35,000) had not increased from previous years and asked whether or not the Zone could increase the amount provided to account for inflation. Staff noted that the Zone had provided an additional amount following the 2005-2006 storms (when vegetation and debris removal needs were greater), and would consider doing so again if needed. Staff also pointed out that the amount the City is charged by the Conservation Corps North Bay for maintenance services has not increased over the past several years.

Linda Rames commented that an attendee of the District sponsored gopher workshop had informed her that a presenter at the workshop had suggested the use of poison for controlling the gopher population. Staff responded that the District only promotes the use of mechanical traps, does not support the use of poison, and would work with presenters at any future workshops to ensure that the use of poison is discouraged.

Item 5. Project Status Report

a) Seminary Dr. Pump Station

Staff presented a slideshow of construction photos and gave an overview of design and construction highlights. Active punch-list work including repaving and landscape work was also noted.

b) Southern Marin Watershed Program

The draft proposal for the program was provided to the board and recent accomplishments and upcoming tasks were discussed.

c) Coyote Creek Maintenance and USACE Rehabilitation & Inspection Program Compliance

Inspection and compliance requirements were discussed including the removal of vegetation along the levees and concrete channel. Staff also presented information on the state Department of Water Resources grant that, if awarded to the District, would supplement the cost for an evaluation of the Coyote Creek project.

Resident at 326 Starling Rd. requested that the finish floor survey information that the District had collected be provided to her. Staff noted that the elevations had been collected as part of a community-wide survey to support engineering studies and was available to any homeowner who requested it, but could only be used as an approximate estimate of

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elevation and would not be accepted by the Federal Emergency Management Agency (FEMA) for purposes of completing an elevation certificate.

d) Coyote Creek Sediment Removal

Staff discussed plans this summer to assess the need for sediment removal and to begin considering preparations necessary to begin sediment removal in 2013, including identifying disposal alternatives and securing regulatory approvals.

Action by Board: recommend Zone 3 undertake a project to remove sediment from Coyote Creek as reported in the May 30, 2012 staff report.

M/S: LR/CE, **Ayes:** All, **Nay:** None, **Abstain:** None

e) Creek Restoration at Boyle Park

Staff noted that preliminary designs were under review and construction was set to begin next year.

Item 6. Zone Budget for FY 2012-2013

Action by Board: recommend approval of the Zone 3 budget for FY 2012-2013, as provided by staff.

M/S: GZ/SM, **Ayes:** All, **Nay:** None, **Abstain:** None

Item 7. Next Meeting

The board requested and staff agreed to schedule the next meeting to coincide with the next Watershed Program milestone. Staff identified the release of the existing conditions report as the next milestone and estimated that it would be released in either the late-summer or early fall.