

MINUTES OF THE
FLOOD CONTROL ZONE NO. 3 & ZONE NO. 4 ADVISORY BOARD MEETING
HELD WEDNESDAY, NOVEMBER 12, 2014
AT MILL VALLEY COMMUNITY CENTER, MOUNTAIN VIEW ROOM
26 CORTE MADERA AVE., MILL VALLEY

<u>Advisory Board (AB) Members Present</u>	<u>District Staff (Staff) Present</u>
<u>Zone 3</u>	Chris Choo, Senior Planner
Penelope Alexandris (PA)	Neal Conatser, Assistant Engineer
Robert Burton (RB), Chairperson	Hannah Lee, Associate Civil Engineer
Curry Ecklehoff (CE)	Liz Lewis, Principal Planner
Garry Lion (GL)	Roger Leventhal, Senior Engineer
Linda Rames (LR)	Craig Tackabery, Assistant Director
<u>Zone 4</u>	<u>Others</u>
Barbara DuBois (BD)	Jill Barnes, Director, Mill Valley Dept. of Public Works
John Leszczynski (JL)	Supervisor Kathrin Sears, District 3 Supervisor
Kathryn Oliver (KO)	Maureen Parton, District 3 Board Aide
Robert "Bob" Rogers (RR)	
<u>Advisory Board (AB) Members Absent</u>	
<u>Zone 3</u>	
Shawn McGhie (SM), Vice Chairperson	

RB opened the meeting with a moment of silence for the late Zone 3 AB Member Paul Zimmerman and commended his long length of service on the board. RR also honored late Zone 4 AB member Jerry Thayer.

Item 1. Approval of Meeting Minutes: Zone 3 – April 10, 2014 and Zone 4 – May 12, 2014

For Zone 4:

Action by Board: Approve as written.

M/S: BD/KO, **Ayes:** All, **Nay:** None, **Abstain:** None

For Zone 3:

Action by Board: Approve minutes with one correction as noted by RB.

Correction of the word "updated" to "updates" in the first sentence of Item 4.

M/S: GL/LR, **Ayes:** GL, LR, PA, RB, **Nay:** None, **Abstain:** CE

Item 2. Open Time for Items Not on the Agenda

A member of the public inquired about the status of the Arroyo Corte Madera del Presidio study and opportunities for public discussion of the report. City of Mill Valley Public Works Director Jill Barnes, who was in attendance at the meeting, responded by saying that the draft report was available for review on the City's website and that a community workshop would be held next spring to discuss the report.

RB noted that a resident at 106 Lomita Dr. had informed him of a drainage issue at their home related to the lack of a functioning street drain in the area. Staff noted the issue for follow-up investigation.

Item 3. Potential Revisions to Zones 3 and 4 By-laws

Staff presented the effort presently underway to improve and make consistent the by-laws across the eight flood zones being administered by the Marin County Flood Control & Water Conservation District. Staff explained that the primary goals of revising the bylaws were to maintain consistency between the zones and to reduce administrative costs by establishing one annual meeting as opposed to the quarterly meetings which are specified for several of the District's zones. The Boards reviewed the draft bylaws and staff solicited the Advisory Boards' input.

Zone 4

The board commented that they did not take issue with the proposed revisions as long as:

1. The date chosen for the annual meeting not conflict with the Strawberry Recreation District's use of the recreation center meeting space.
2. The upcoming fiscal year's budget be available for consideration at the annual meeting.

The proposed annual meeting date of the second Thursday in March was agreeable to the Board.

Action by Board: Recommend approval of bylaws.

M/S: BD/KO, **Ayes:** All, **Nay:** None, **Abstain:** None

Zone 3

The Board commented that they did not take issue with the proposed revisions as long as:

3. The title of the head of the Board not be "Chair." Acceptable alternate names were discussed and included "Chairperson" and "President."
4. The upcoming fiscal year's budget be available for consideration at the annual meeting.

Marin County Flood Control and Water Conservation District

5. It be confirmed that the governing body of the Marin County Flood Control & Water Conservation District is referred to in the California Water Code as a Board of Supervisors rather than a Board of Directors.

The proposed annual meeting date of the third Thursday in March was agreeable to the board.

Action by Board: Recommend approval of bylaws.

M/S: *GL/CE*, **Ayes:** *All*, **Nay:** *None*, **Abstain:** *None*

Item 4 – Southern Marin Sea Level Rise Pilot Study Presentation

Supervisor Kate Sears shared her work in support of the Southern Marin Sea Level Rise Pilot Study Steering Committee, including the committee's planning process, findings, and some of the community's initial reactions to their findings. (The committee, formed in 2013, consists of local residents and business owners who were asked to focus on the impact of sea level rise on a small section of shoreline that is mostly in unincorporated parts of the County bordering Richardson's Bay.) Different adaptation strategies were discussed including protect, managed retreat, and accommodation. Key questions were how to reduce and manage risks and how to increase coordination and establish partnerships moving forward.

RB noted that the study area should be extended to include the Shelter Bay area and that watersheds should have protections from development to control impacts which could lead to flooding.

Item 5 – Watershed Program Update

*****Item 5c was heard prior to Items 5a and 5b. Minutes reflect the order in which items were heard*****

c) Richardson Bay Shoreline Study: Sea Level Rise Impacts Assessment and Concept-Level Alternatives Evaluation - Update

Staff presented an update on work performed to assess impacts stemming from, and possible projects to address, sea level rise. The anticipated completion date for the Richardson Bay Shoreline Study was noted to be sometime in early- to mid-2015.

a) Southern Marin Watershed Guide – Schedule and Next Steps

Staff presented progress made with the Southern Marin Watershed Guide, a graphics-rich document which is presently under development to describe existing conditions and summarize watershed study findings. The schedule discussed placed delivery of a final guide by summer 2015 following a public engagement process in each sub-watershed. Staff solicited input from the Board and others in attendance at the meeting to help identify strategies for the engagement process. Suggestions and ideas were captured on a white board and are included as an attachment to these minutes.

Marin County Flood Control and Water Conservation District

b) Project Summary Report

Staff presented the approach for the Project Study Report which will accompany the Southern Marin Watershed Guide. The guide will identify flooding issues across the watershed, develop a list of potential projects to address them, and provide approximate preliminary construction costs for project implementation. The public engagement process for the Project Study Report and watershed guide was presented and discussed and included a series of public meetings which were to be widely advertised and held this upcoming winter/spring. Strategies for the meetings, including advertisement of the meetings, were captured on a white board and are included as an attachment to these minutes.

Item 6. Zone Engineer's Report (reports provided via written staff report)

- a) FEMA / San Francisco Bay Coastline Mapping Update (Zones 3 & 4)
- b) Storm Readiness / Maintenance (Zones 3 & 4)
- c) Coyote Creek Levee Evaluation (Zone 3)
- d) Coyote Creek Sediment Removal (Zone 3)
- e) Coyote Creek Maintenance and USACE Rehabilitation & Inspection Program Compliance (Zone 3)

The Boards were asked to review the staff reports prior to the meeting and, if desired, had an opportunity to discuss and pose questions to staff. No notable discussion occurred and no questions were asked.

Item 7. Schedule Next Meetings for Zones 3 and 4

Both Boards agreed to hold their next advisory board meetings on the dates specified in the pending bylaws which were discussed in Item 3 of this meeting. This would place the next Zone 3 meeting on the third Thursday in March (i.e., March 19th), and the next Zone 4 meeting on the second Thursday in March (i.e., March 12th).