

Marin County Flood Control and Water Conservation District

**MINUTES OF THE
FLOOD CONTROL ZONE NO. 1 ADVISORY BOARD MEETING
HELD AUGUST 28, 2014
AT THENOVATO FIRE PROTECTION DISTRICT
7025 NOVATO BLVD, NOVATO**

Board Members (AB) Present

Bill Long (BL) – Chairman
Drew McIntyre (DM) – Vice Chairman
Jim Grossi (JG)
Ernie Ganas (EG)
Dietrich Stroeh (DS)

District Staff (Staff) Present

Tracy Clay, Principal Civil Engineer
Liz Lewis, Principal Planner
Laurie Williams, Senior Planner
Hannah Lee, Associate Civil Engineer
Dave Nicholson, Zone Engineer

Item 1. Approval of Meeting Minutes: March 6, 2014

Action by Board: Approve minutes as written with no amendments.

M/S: DS/EG **Ayes:** Five, **Nay:** None, **Abstain:** None

Item 2. Open Time for Items Not on the Agenda

1. A resident noted overgrown cattails in lower Vineyard Creek. Staff informed the resident that the summer maintenance is underway, and the cattails are cut/removed at the end of the summer so as to avoid having to cut them twice in one season.
2. A resident requested a contact person for reporting about creek maintenance issues during emergencies and outside of normal business hours. She stated that in a prior winter storm she called 911 and dispatch did not know that the creek was maintained by County Flood Control District (District) so she was routed to Novato Fire. Staff said that they would work with Emergency Communications to let them know which creeks within Novato are maintained by the District. Also, Staff indicated that during working hours, residents can also contact the Zone Engineer, Dave Nicholson.

Item 3. District Stream Gauge on Novato Creek

Staff provided a report on the need for continued operation of the old USGS stream gauge rather than relying solely on the new USGS-operated gauge.

Item 4. Pacheco Pond Management Plan Update

Staff provided an update on the facility maintenance and inter-agency coordination efforts for management of the pond. Staff is working on determining the optimum tide height to achieve adequate flushing of the pond without promoting mosquito breeding.

Item 5. Novato Creek Watershed Program

Staff provided an overview on the lower watershed hydraulic study existing conditions report, available on marinwatersheds.org and announced that the next step is the development and modeling of three alternatives to mitigate the flooding issues. Staff requested a recommendation for a budget increase of \$100,000 from Zone 1 for professional services to complete the next phase of the watershed study.

Action by Board: Recommend to the Board of Supervisors to approve a Zone 1 budget increase of \$100,000 to complete the 3rd phase of the Novato Creek watershed study.

M/S: DS/EG, **Ayes:** Five, **Nay:** None, **Abstain:** None

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Staff briefed the AB on the North Bay Water Reuse Program (NBWRP). It was expressed that the proposed NBWRP Phase-II feasibility study in partnership with the NSD would require a \$148,153 budget increase to cover costs. This work will provide the required environmental compliance documents associated with the chosen watershed program project alternatives(s).

Action by Board: Recommend to the Board of Supervisors to approve a Zone 1 budget increase of \$148,153 to complete the NBWRP Phase-II study.

M/S: DT/EG, Ayes: Five, Nay: None, Abstain: None

Item 6. Novato Creek Sonoma Marin Area Rail Transit (SMART) Railroad Bridge

Staff provided a photographic update on the rail road bridge progress. Photos were shown to the AB of the bridge ranging in dates from July 5, 2014 (before construction) to August 27, 2014 (construction near completion)

Item 7. Proposed Revision of Zone By-Laws

Staff proposed revisions of the Zone 1 By-Laws. The recommended changes were discussed and a motion was carried to approve the recommendations.

Action by Board: Recommend to the Board of Supervisors to approve the recommended changes to the Zone 1 By-Laws.

M/S: EG/JG, Ayes: Five, Nay: None, Abstain: None

Item 8. Schedule Next Meeting

The next meeting was scheduled for **Thursday February 5, 2015.**