

*Marin County Flood Control and Water Conservation District*

**MINUTES OF  
THE FLOOD CONTROL ZONE TEN ADVISORY BOARD MEETING  
HELD THURSDAY, MAY 14<sup>TH</sup>, 2009,  
3501 CIVIC CENTER DRIVE**

**Board Members Present**

James Fox (JF)

**County Staff Present**

Tracy Clay  
Hannah Lee

**Board Members Absent**

Sue Baty  
Don Larkin

**Other**

The following are the minutes, created by Marin County Flood Control and Water Conservation District Staff (Staff), of the meeting of the Flood Control Zone 10 Advisory Board (AB).

**ITEM 1. Approval of Minutes: June 24, 1998**

Meeting began at 10:10 am.

Minutes from June 24, 1998 were reviewed by Staff and JF, but not approved due to lack of a quorum. Additionally, JF was not present at the 1998 meeting.

The previous AB meeting actually took place on February 7, 2008, however because there was not a quorum, minutes were neither prepared nor approved. Staff agreed to prepare a summary of what was discussed at the 2008 meeting.

**ITEM 2. Open Time for Items Not on the Agenda**

JF and Staff reviewed the process for recruiting new Advisory Board members to fill the two Zone 10 vacancies. Candidates should apply using the form on the County of Marin website:

<http://www.co.marin.ca.us/depts/BS/main/brdscomm/BCCApplications/GeneralApplication.pdf>

**ITEM 3. Zone 10 Budget FY 09-10**

The budget was reviewed by Staff and AB but not approved due to lack of a quorum. The 10 year projection indicated that, assuming constant operating expenses, Zone funds could dwindle to \$14K in 2019. AB recommended minimizing expenditures as much as possible to preserve available emergency funds.

Only \$1,700 was spent this FY 08-09 to fund the Conservation Corps North Bay's (CCNB) maintenance of creeks in Zone 10. This is typical as Zone 10 rarely uses the full \$7,000 budgeted for this work. All unspent funds go back into the Zone 10 account; this trend is not reflected in the 10 year projection presented.

**ITEM 4. Present Approved Zone 10 By-Laws**

Staff presented Advisory Board By-Laws approved by the Board of Supervisors at their November 18, 2008 meeting. See Flood Control Zone 10 Advisory Board By-Laws.

The By-Laws indicate that there is a four year term of appointment for AB members. Staff will follow up with AB to confirm that AB members will need to reapply four years after adoption of the new by-laws (October 2012).

**ITEM 5. Annual and Preventative Maintenance Work Program**

Staff presented maps and photos of work performed by the CCNB in Redwood Canyon Creek, Fish Hatchery Creek, and the Valley Creeks including:

- Removal of debris and vegetation in the creeks.
- Removal of invasive species (i.e. English Ivy) that cause tree branches to fall into the creeks.
- Hand removal of sediment at key culverts in the County road right-of-way (ROW).

JF inquired as to whether hand removal of sediment at these culverts was cost-effective. JF then recommended sediment removal include a reach extending approximately 200 hundred feet downstream of culverts' outlets (outside of road ROW).

JF also requested an update on the status of the permit application for a "sediment removal work program" at those culverts, which would allow regular and emergency use of construction equipment in the creeks. Staff replied that the District is still awaiting environmental permits and does not expect to receive them in time for summer 2009 maintenance work.

JF and Staff agreed to meet in the field with the County's road maintenance, creek maintenance, and permitting staff to discuss the work to be performed by the CCNB in the coming summer. The goal of this meeting will be to collaboratively determine the most cost-effective short-term maintenance plan.

**ITEM 6. Schedule Next Meeting**

According to the new By-Laws, meetings should be held on the 2<sup>nd</sup> Thursday of February, May, August, and November.

Meeting was adjourned at 11:00 am.