

**Marin County Flood Control and Water Conservation District**

**DRAFT MINUTES OF THE  
FLOOD CONTROL ZONE 4 ADVISORY BOARD MEETING  
HELD THURSDAY MAY 12, 2016  
AT WESTMINSTER PRESBYTERIAN CHURCH, FINDLAY HALL  
TIBURON, CA 94920**

<b><u>Advisory Board (AB) Members Present</u></b>	<b><u>District Staff (Staff) Present</u></b>
Timothy Barteau (TB)	Hannah Lee, Associate Engineer
Dianne Newman (DN)	Roger Leventhal, Senior Engineer
Kathryn Oliver (KO)	Stephanie Lapine, Assistant Engineer
Robert "Bob" Rogers (RR)	
	<b><u>Others</u></b>
<b><u>Advisory Board (AB) Members Absent</u></b>	Dan Schaaf, Schaaf & Wheeler
John Leszczynski (JL)	Ben Shick, Schaaf & Wheeler

Meeting came to order at 6:33 pm.

**Item 1. Approval of Meeting Minutes: April 14, 2016**

**Action by Board:** Approve minutes after changing location of April 14 meeting to Tiburon Town Hall Community Room, 1505 Tiburon Blvd., Tiburon, CA 94920.

**M/S:** DN/KO, **Ayes:** All, **Nay:** None, **Abstain:** None

**Item 2. Open Time for Items Not on the Agenda**

A member of public questioned whether Zone 4 would be billed for legal expenses stemming from the Cove Pump Station lawsuit. Staff responded that they would check with County Counsel and report back.

**Item 3. Update on FEMA Hazard Mitigation Funding Opportunity: Marin County Structure Elevation Program**

Staff indicated that the April 14 AB Minutes and the May 12 AB Staff Report summarize the current state of the program, and that final count of applicants is due 5/13/16 or early following week. Six homeowners in Z4A are submitting applications.

**Item 4. Report on History of Arrangement to Station a Staff Person in Southern Marin During all Storm Events**

See the May 12, 2016 staff report for information on what was provided to the AB. AB asked staff about plans for staffing at Cove Pump Station for winter 2016-17. Staff responded that the District could continue to assign a staff member to the pump station during forecast major storms like it had done last winter, but that this plan should be discussed again after the Cove Pump Station Evaluation next steps are determined.

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### **Item 5. Expenditures Report for FYs 2011 - 2016**

See the May 12, 2016 staff report for more information on what was provided to the AB. The AB expressed a desire for more information regarding staff expenditures for fiscal year 2015-16. The AB questioned if it is appropriate to fund litigation-related costs from the Zone 4 budget or whether that funding should come from another fund. The AB stated Zone 4 funds are needed for infrastructure upgrades. Staff indicated it would follow up on these inquiries at the next AB meeting.

### **Item 6. Cove Stormwater Pump Station Evaluation Presentation**

See the May 12, 2016 staff report and <http://marinwatersheds.org/documents/CovePumpStationZone42ndWorkshopV3.pdf> for information on what was presented. In summary, the update presented at the March 10 Advisory Board meeting was further expanded into detailed recommended upgrades, including their scope, time frames, and estimated costs. Schaaf & Wheeler (Cove Pump Station Study consultant) stressed the idea that a holistic plan was needed for the entire system because many short-term actions affect the decision-making of long-term upgrades.

Schaaf & Wheeler stated that several proposed upgrades may trigger the need for additional inquiry and studies, including determination of the adequacy of the building footprint, extent of easements and property ownership, cooperation between public agencies and private landowners, funding sources, and any additional topographic analysis and hydraulic modeling.

The AB requested additional information on the Motor Control Center (MCC) and a comparison to other District pump stations in order to promote analogous training, operations, and maintenance programs.

Schaaf & Wheeler offered to expand the scope of work for study of East Creek within the existing contract by shifting as yet unused funds from another task. The AB recommended waiting to proceed with any additional study of East Creek until after the study is over and the AB has a chance to reconvene and discuss the project options.

### **Item 7. Schedule Next Meeting**

The next meeting is tentatively scheduled for July 14. The AB adjourned the meeting at 8:03.